

## Saskatoon Straight Shooters Archery Club - 2016 Annual General Meeting – November 27, 2016

Executive in Attendance: Rhonda Kincade, Amanda Jaques, Greg Jaques, Michael Kincade, Rea Carlson, Kelly Nicholls, Judy Closson (partial attendance). Missing: Lyle Dieno, Kim Smith, Doug McLaughlin & Gavin Carlson.

Number of members in attendance: 4

Meeting called to order at 1:30pm.

Minutes from the 2015 AGM were read by Amanda Jaques. Kathy Golanowski motioned the minutes be adopted as read. Brett Walters seconded. All in favor. Carried.

### Treasurer's Report: Greg Jaques

Last year's fiscal year ran from Sept 1, 2015 until Aug 31, 2016. We had a very good year as we were able to make a few capital purchases to help move our club forward and still maintain a positive cash flow. We purchased 7 new Genesis compound bows, we had new bow racks built to help accommodate the growing number of JOP and Adult members we have coming out to shoot. We also purchased a computer and QuickBooks, which will follow the role of the Treasurer so that there is always an up-to-date electronic copy of our books. I am happy to say we are also looking at a few options as to how we can begin accepting e-transfers as this is becoming a more popular request when it comes to dealing with membership payments as well as tournaments.

So here are some of the details:

#### **Total income for the year was \$15,986.13**

Sponsorship from the SWF for \$2,951.84

Fundraising (Sports and Leisure and Adult Night 50/50) \$2,937.00

Indoor and Outdoor range shoots \$3,337.29

SSSAC membership fees \$6,000.00

#### **Total expenses for the year were \$14,114.00**

Athlete sponsorship (Summer Games and a 2014 Nationals sponsorship) \$1,250.00

Clothing (t-shirt order and new jersey style) \$3,441.44 – still approx. \$700.00 to collect

Coaching Clinics for our coaches' continuing education \$735.00

Equipment (butt repairs, computer, bows, targets, arrows) \$5,865.76

Executive expenses (SAA, SWF fees, pizza for cleanup at Sports & Leisure) \$978.60

JOP expenses (year-end windup, Christmas party) \$498.62

#### **Our total year cash flow was a positive \$1,871.23**

So far this year, we have a positive cash flow of \$7268.91. Some of this is still outstanding with the SWF and SAA for membership and range fees. We also purchased a couple more bows this year.

At this time, our current bank balance is \$26,729.31. We have some outstanding membership fees to be paid to SAA and SWF so the balance will drop some yet.

SAA fees increased this year (effective October 1, 2016) by \$5.00 per person through an increase by the Federated Association of Archers, therefore that increase will also be seen in our fees as well. We are working on completing a new registration form.

10:37 PM  
2016-11-26  
Accrual Basis

**Saskatoon Straight Shooters Archery Club**  
**Profit & Loss**  
**September 2015 through August 2016**

	<u>Sep '15 - Aug 16</u>
<b>Income</b>	
Clothing Sales	760.00
Financial Grants	2,951.84
Fundraising	2,937.00
Indoor Shoot	845.29
Outdoor Range Income	2,492.00
SAA	55.00
Sponsorship	0.00
SSSAC	6,000.00
SWF	-130.00
Unknown Income	75.00
<b>Total Income</b>	<u>15,986.13</u>
<b>Gross Profit</b>	15,986.13
<b>Expense</b>	
Athlete Sponsorship	1,250.00
Cash Float	50.00
Clothing	3,441.44
Club Operational Expenses	50.00
Education and Training	735.20
Equipment	5,865.76
Executive Expenses	978.60
Family Discount	60.00
JOP	489.62
Misc. Expense	210.00
Office expense	117.82
Outdoor Range	550.00
Sports and Liesure Expense	
Sports and Liesure Expense - Other	316.46
<b>Total Sports and Liesure Expense</b>	<u>316.46</u>
Void cheque	0.00
<b>Total Expense</b>	<u>14,114.90</u>
<b>Net Income</b>	<u><u>1,871.23</u></u>

10:49 PM

2016-11-26

Accrual Basis

**Saskatoon Straight Shooters Archery Club  
Profit & Loss**

1 September through 26 November 2016

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	<u>1 Sep - 26 Nov 16</u>
Income	
Outdoor Range Income	834.00
SAA	445.00
SSSAC	5,620.00
SWF	2,080.00
Unknown Income	20.00
Total Income	<u>8,999.00</u>
Gross Profit	8,999.00
Expense	
Equipment	587.07
Executive Expenses	495.00
JOP	205.48
Misc. Expense	73.43
Office expense	369.11
Total Expense	<u>1,730.09</u>
Net Income	<u><u>7,268.91</u></u>

Greg Jaques motioned the Treasurer's report be adopted as read. Brett Walters seconded. All in favor. Carried.

Kathy Golanowski thanked the club for athlete sponsorship.

Membership Report:

Kim Smith was not in attendance and did not present a report ahead of time. Kim has given notice that she is stepping down from the executive and will not be letting her name stand for Membership Coordinator again this year. She has other commitments.

Greg Jaques and Rhonda Kincade spoke on JOP membership numbers. We have had a large number of new JOP members – probably up by about 25.

Kelly Nicholls – Adult numbers are down a bit but it usually picks up after Christmas.

JOP Report: Rhonda Kincade

- This was the first year that JOP has opened the season with a 'Parents Meeting'. We have found that to be useful and are hoping to continue with that yearly.
- The use of a yearly schedule was very helpful and keeps JOP families up to date on what is coming up. Much fewer questions.
- We are using up our huge stores of purple T-Shirts. We have VERY limited sizes available now and still a few students need them. I may have to order a few for this year only. I am in talks with ABC Sports to see if they can come up with a purple T-shirt that is more modern and matches the 'jersey' style shirts which are quite pricey. I would like to see if there is a way that we can get purple shirts that are very nice and nice material but that aren't 65\$ each, as many

of our JOP participants are growing fast and will need a new shirt yearly. Also, if the T-shirts are nice, they may wear them in their regular daily wear, and this is a great advertisement for us.

- I am also speaking with ABC Sports to see about full zip hoodies. There are a few options, but they will have to be stitched rather than printed. I will see what he comes up with and bring the options to the board for approval.
- Had a really good Halloween Party, Rea did an amazing job with that and we have asked her to organize the JOP Christmas Party as well.
- The Board is all working toward getting everyone's current criminal records checks done ASAP.
- The Board and the helping coaches are working with the SAA to get their coaching certification complete by the middle of this year.
- All of the badges are up to date from the SAA. I still find a few little errors; Please let me know if you need ribbons or if your badges are incorrect.
- Still need to be sure that all of the score sheets are complete, if you do not shoot a full 10 in one day, save your score sheet and finish on the next JOP day.
- I will be resigning as 2017 JOP coordinator, and I will be putting my name in for the board position of Membership coordinator, as Kim Smith has left that position this year. She has been a wonderful help and we thank her so much for everything she has done for us.
- Rea has graciously put her name forward to move into the JOP Coordinator position moving forward. As this position does not come up for a vote until next AGM, she will assume this role.
- Robin Hood Minis – a new beginner level exclusive to our club. Many brand new JOP members struggle at 10 meters to get their first badge. The Robin Hood Minis are set at 6 meters and "badge" scoring is at 30, 60 & 90 points. This is good to keep kids motivated as they move toward shooting and scoring at 10 meters and earning official SAA badges.

Brett Walters questioned whether he and Rylan Golanowski require criminal record checks as well because they are assisting with JOP weekly. Yes, they should also have these done. Amanda will email a letter to each of them to take in for their criminal record checks.

#### Adult Report: Kelly Nicholls

We had 14 members last year. Currently have about 6-8 members coming out weekly – this will pick up after Christmas.

9 members shot in Mail Match with one winning a gold medal.

50/50's took in \$305.00 and paid out \$150.00

Maximum number of shooters we had in one night was 43.

#### Volunteer Report:

Doug McLaughlin was not in attendance and did not have a report prepared.

#### Summer Games Presentation:

Rhonda Kincade prepared a slideshow presentation about the Summer Games in Estevan July 24-27, 2016. Brett Walters and Rylan Golanowski both attended the Summer Games as athletes and spoke about their experience while there. Many personal bests were shot and it was a great overall experience for all.

### Indoor Range Clean-Up:

SWF now washes down the indoor ranges on a weekly basis. Brooms should not be left in the ranges but someone keeps bringing them out. We've also started putting up the netting behind the butts to keep arrows from going into the sand at the back and therefore keeping the potential lead exposure to a minimum.

### Proposed Changes to the Constitution:

#### Article III. DIRECTORS

##### Section 3.01

The Directors of the SSSAC shall be elected **by the general membership** at Annual General Meeting to the following offices, namely:

- (a) President
- (b) Vice-President
- (c) Secretary/Communications Director
- (d) Treasurer
- (e) Membership Director
- (f) Junior Olympic Program Coordinator
- ~~(g) Junior Olympic Program Assistant~~
- ~~(h)~~ (g) Adult Program Director
- ~~(i) Adult Program Director Assistant~~
- ~~(j)~~ (h) Outdoor Program Director
- ~~(k)~~ (i) SSSAC Past President
- ~~(l) Volunteer Coordinator~~

The following Directors will be Board-Appointed as necessary and at any time:

- (a) Junior Olympic Program Assistant
- (b) Adult Program Assistant
- (c) Volunteer Coordinator

#### Article VI. ELECTION OF DIRECTORS

##### (a) Eligibility for Office

(vi) Elections for the SSSAC Board of Directors shall be held in the following order:

- ~~1) Volunteer Coordinator~~
- ~~2) 1) Outdoor Program Director~~
- ~~3) 2) Adult Program Director~~
- ~~4) Adult Program Director Assistant~~
- ~~5) 3) Junior Olympic Program Coordinator~~
- ~~6) Junior Olympic Program Assistant~~
- ~~7) 4) Membership Director~~
- ~~8) 5) Treasurer~~
- ~~9) 6) Secretary/Communications Director~~
- ~~10) 7) Vice-President~~
- ~~11) 8) President~~

(5) On **upcoming** even calendar years, the President, **Secretary, and** JOP Coordinator's, **and Outdoor Program Director** positions will be voted upon. On **upcoming** odd calendar years the Vice-President, **Treasurer, Adult Program Director, and Membership Director** ~~and Volunteer Coordinator's~~ positions will be voted upon, as the above noted positions are two year terms.

All in favor. None opposed. Carried. New constitution will be updated on our website with revision date of November 27, 2016.

### 3D Shoot at the Sports & Leisure Show:

There has been a steady decline in attendance and vendor participation at the Sports and Leisure Show in the past few years. We've been looking for a way to increase attendance and approached SWF about letting us put on an indoor 3D shoot. We've been approved to do so this year.

"The Wild One" Indoor 3D Shoot will be held at the Sports & Leisure Show in 2017. Thursday/Friday will be fun rounds \$10/10 stations and open to the general public. Saturday and into Sunday will be the main 3D Competition – advanced registration. Sunday at noon will be Sudden Death Sunday – steel bear target and cash prize. We will also do a Teddy Bear Blast for the kids.

Still in the planning stages with our 3D Committee. We will need volunteers. Kathy Golanowski would like to join the committee. Brett Walters and Rylan Golanowski would also like to join this committee and take care of the social media aspect.

Sponsorship letter is printed and copies available to hand out. We need to buy netting, 3D targets, prizes etc.

### Outdoor Range:

Range is now cleaned up and free of lead. We need fill dirt for landscaping, berms, etc. Rea Carlson was able to acquire dirt free of charge from a project at the U of S. Soil testing has been done and we are able to get enough dirt to hopefully complete our outdoor range. All has been approved by SWF. This spring we'll be working hard to get the outdoor range ready for use!

We need Range Officers and Local Judges to be a qualified club. These are both easy online courses available through the SAA website.

Criminal record checks are required to be completed by all members on the executive and anyone coaching.

### Bowhunter Education:

Michael is in charge of Bowhunter Education for the province. Right now, we are the only province in all of Canada to have an online course. The online course costs only \$30 USD followed by a Field Day with Michael at no charge to the student. SK Bowhunter Association covers the cost of the Field Day.

### Election Of Directors:

Rhonda Kincade stepped down as JOP Coordinator. Rea Carlson was board-appointed interim to take on the role of JOP Coordinator and Gavin Carlson to continue as JOP Coordinator Assistant.

Directors up for Elections are:

Vice-President – Lyle Dieno needed to step down from this position. No nominations or volunteers. This position remains open to a board-appointed interim.

Treasurer – Greg Jaques volunteered. No other nominations or volunteers. Greg Jaques is the Treasurer by acclamation.

Membership Coordinator – Kim Smith needed to step down from this position. Rhonda Kincade volunteered. No other nominations or volunteers. Rhonda Kincade is the Membership Coordinator by acclamation.

Adult Coordinator – Kelly Nicholls volunteered. No other nominations or volunteers. Kelly Nicholls is the Adult Coordinator by acclamation.

Kathy Golanowski motioned that the meeting be adjourned. Kelly Nicholls seconded. All in favor.

Adjourned 3:00pm.